



J. D. BIRLA INSTITUTE

(Affiliated to Jadavpur University)
Accredited with 'A' grade by NAAC (in 2010)
**DEPARTMENTS OF SCIENCE, COMMERCE &
MANAGEMENT**

Date: 18th January 2021

NOTICE

This is the final and last notice to all the students/parents/guardians who have failed to pay the outstanding fees of the Institute for Phase I and II.

Since the onset of the Nation-wide Lockdown, the Management has been considerate towards the students and has undertaken various measures to support the students who have been affected due to the pandemic. In view of the UGC Notification dated 28th April, 2020 the Institute announced payment of fees in two phases (Phase I and Phase II) as a special case due to the Covid-19 Pandemic to ease the economic burden. The same has been duly notified vide notice dated 14th July, 2020. The Institute has also waived the Laboratory Fees, Social Activity Fees and LRC Fees for Phase I and partially for Phase II as well.

It appears from the records that many students have repeatedly failed to clear their outstanding dues. The last date of payment for the fees for Phase I and Phase II was 31st August, 2020 and 31st October, 2020 respectively. Thereafter repeated reminders have been issued to the students/parents/guardians through personal emails and also on the official Whatsapp Groups created by the Institute. The defaulting students/parents/guardians have till date turned a deaf ear to all the reminders and have neglected to pay the fees on time.

In these circumstances, we would like to inform all the students/parents/guardians that as an Institution we have taken all the measures to ease any kind of burden. However, due to the digitisation of the classes and the LRC services, the Institute has had to bear huge costs. Being a private Institute, the Management of the Institute now finds it difficult to sustain such huge costs.

In view of the current Pandemic situation, the Management shall consider bona-fide applications with regard to concession and/or instalment of payment of fees received by the Principal's Office as on date.

We hereby call upon all the defaulting students/parents/guardians to clear all dues within **January 2021** at the rates notified vide Notice dated 14th July, 2020 and the Circular dated 1st August, 2020. Failure to clear such dues within the stipulated time will be dealt with very strictly and the management shall be entitled to debar the students from attending the online classes and any seminar or similar activity of the institute.

We hope that the Institute is not constrained to take such a step due to non-payment in respect of any student for it will hurt the academic interest of the students.



Principal

Prof. Deepali Singhee